

**GMR GENERATION ASSETS LIMITED**

**Registered office:** 701, 7th Floor, Naman Centre, Plot No.- C-31,  
Bandra Kurla Complex, Bandra East, Mumbai - 400051

CIN: U40104MH2010PLC282702 // Website: www.gmrpui.com // Telephone: 022-42028000

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**NOTICE**

Notice is hereby given that the **Fifteenth Annual General Meeting of Members** of the Company will be held on Tuesday, September 30, 2025 at 10:30 a.m. at the registered office of the Company at 701, 7th Floor, Naman Centre, Plot No.C-31, Bandra Kurla Complex, Bandra (East), Mumbai, Bandra Suburban, Maharashtra – 400051 to transact the following businesses:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Annual Financial Statements of the Company for the financial year ended on March 31, 2025, and the Reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mrs. Chandra Rama Kumari Kotha (DIN: 09685258) who retires by rotation and being eligible offers herself for re-appointment.
3. To appoint M/s Girish Murthy & Kumar, Chartered Accountants as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting of the Company to be held in year 2030 and to fix their remuneration.

In this connection, to consider and if thought fit, to pass the following resolution, with or without modification(s) as an Ordinary Resolution:

**“RESOLVED THAT** the appointment of M/s. Girish Murthy & Kumar, Chartered Accountants (Registration No. 000934S) as the Statutory Auditors of the Company be and is hereby approved for the period of 5 years, from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting of the Company to be held in year 2030, on such remuneration as may be fixed by the Board of Directors of the Company”

By Order of the Board  
For **GMR Generation Assets Limited**

Date: July 25, 2025  
Place: New Delhi

**Madhvi Sharma**  
**Company Secretary**  
M. No. F9704

## NOTES:

1. A brief profile covering the details of the age, qualification, experience, terms and conditions of appointment, etc. of the Director proposed to be appointed /re-appointed as required pursuant to the Secretarial Standards -2 on General Meetings, is annexed to this Notice as Annexure I.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent (10%) of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
3. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution/authorization letter (or scanned copy in PDF/JPG Format) authorizing their representative to attend and vote on their behalf at the Meeting.
4. Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the Registered Office / Corporate Office of the Company on all working days, except Saturdays, during business hours up to the date of the Meeting.
5. The Register of Directors' and key managerial personnel and their shareholding will be available for inspection by the members at the AGM.
6. The annual accounts of the subsidiary companies and the related detailed information shall be made available to shareholders of the Company at any point of time. The annual accounts of the subsidiary companies will be available for inspection by any shareholders in the office of the Company and of the subsidiary companies concerned. The Company shall furnish a hard copy of details of accounts of subsidiaries to any shareholder on demand.
7. Route-map to the venue of the Meeting is provided at the end of the Notice.

### Annexure to the Notice:

1. Proxy Form
2. Attendance Slip
3. Route Map

**Annexure 1**

Information on Directors recommended for re-appointment/appointment as required under Secretarial Standards-2 as prescribed by the Institute of Company Secretaries of India:

<b>Sl. No.</b>	<b>Particulars \ Name</b>	<b>Mrs. Chandra Rama Kumari Kotha</b>
1.	Director's Identification Number	09685258
2.	Date of Birth	January 12, 1974
3.	Age	48 Years
4.	Qualifications	ICWA
5.	Experience and Expertise in specific functional area	Mrs. Chandra Rama Kumari is a qualified Cost & Management Accountant with over 18 years of experience in the areas of Business Finance, Accounting, Auditing, MIS Strategy & Budgeting. She started her career with GMR group in Dec 1998 and continued with the group in various capacities. She worked at various locations such as Jute, Ferro Alloys (manufacturing units) of the group situated in AP and various departments at Corporate office such as Group Finance, Strategic planning, SAP implementation, HR, Admin, Budget assurance & cost control, she also worked as CFO of Raxa Security Services Ltd, Safety & security wing of the group. She got various accolades for her contribution from the management.
6.	Date of first appointment on the Board of the Company	September 30, 2022
7.	Number of shares held in the Company	Nil
8.	List of the directorships held in other companies	Given hereunder as (a)
9.	List of the Membership/ Chairmanship companies	Given hereunder as (a)
10.	Number of Board Meetings attended during the year 2025-26	3
11.	Relationship with Managerial Personnel	None

12.	Terms of appointment/ remuneration	Terms of the appointment as per the resolution proposed in the Annual General Meeting and as per the Nomination and Remuneration Policy of the Company Annexed to the Board's Report 2024-25  Remuneration: Nil
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a. Names of entities in which Mrs. Chandra Rama Kumari Kotha holds directorship and the Membership / Chairmanship of Committees of the Board:

<b>S. No.</b>	<b>Name of Companies (Directorship)</b>	<b>Membership / Chairmanship of Committees of the Board</b>
1.	GMR Salem Logistics Private Limited	-
2.	Raxa Security Services Limited	-

**GMR Generation Assets Limited**  
**Regd. Office: 701, 7<sup>th</sup> Floor, Naman Centre, Plot No. C-31,**  
**Bandra-Kurla Complex, Bandra (East), Mumbai-400051**

**Form No. MGT-11**  
**PROXY FORM**

*[Pursuant to Section 105(6) of the Companies Act, 2013 and  
Rule 19(3) of the Companies (Management and Administration) Rules, 2014]*

CIN : U40104MH2010PLC282702  
Name of the company : GMR Generation Assets Limited  
Registered office : 701, 7<sup>th</sup> Floor, Naman Centre, Plot No. C-31,  
Bandra-Kurla Complex, Bandra (East), Mumbai-400051

Name of the member (s):	.....
Registered address:	.....
E-mail Id:	.....
Folio No/ Client Id:	.....
DP ID:	.....

I/We, being the member (s) of GMR Generation Assets Limited, holding ..... Shares of the above named company, hereby appoint

1. Name:  
Address:  
E-mail Id:  
Signature ....., or failing him
  
2. Name: .....  
Address:  
E-mail Id:  
Signature ....., or failing him
  
3. Name: .....  
Address:  
E-mail Id:  
Signature:.....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company, to be held on Tuesday, September 30, 2025 at 10:30 a.m. at the registered office of the Company at 701, 7th Floor, Naman Centre, Plot No.C-31, Bandra Kurla Complex, Bandra (East), Mumbai, Bandra Suburban, Maharashtra – 400051 or any adjournment thereof in respect of such resolutions as are indicated below:

Resolution Number	Particulars	For	Against
<b>Ordinary Business</b>			
1	To receive, consider and adopt the Audited Annual Financial Statements of the Company for the financial year ended on March 31, 2025, and the Reports of the Directors and Auditors thereon		
2	To appoint a Director in place of Mrs. Chandra Rama Kumari Kotha (DIN: 09685258) who retires by rotation and being eligible offers herself for re-appointment		
3	To appoint M/s Girish Murthy & Kumar, Chartered Accountants as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting of the Company to be held in year 2030 and to fix their remuneration		

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Signature of shareholder

Signature of Proxy holder(s)

Affix Revenue Stamp
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***Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.***

**ATTENDANCE SLIP**  
**ANNUAL GENERAL MEETING TO BE HELD ON SEPTEMBER 30, 2025**

CIN : U40104MH2010PLC282702  
Name of the Company : GMR Generation Assets Limited  
Registered office : 701, 7<sup>th</sup> Floor, Naman Centre, Plot No. C-31, Bandra- Kurla  
Complex, Bandra (East), Mumbai-400051  
Website : www.gmrgroup.in  
E-mail : ENERGY-SECRETARIAL@gmrgroup.in

Folio No. / DP ID Client ID No. : .....

Name of First named Member/  
Proxy/Authorised Representative : .....

Name of Joint Member(s), if any : .....

No. of Shares held : .....

I/we certify that I/we am/are member(s)/proxy for the member(s) of the company.

I/we hereby record my/our presence at the Annual General Meeting of the Company being held on Tuesday, September 30, 2025 at 10:30 a.m. at the registered office of the Company at 701, 7th Floor, Naman Centre, Plot No.C-31, Bandra Kurla Complex, Bandra (East), Mumbai, Bandra Suburban, Maharashtra – 400051.

Signature of First holder/Proxy/Authorised Representative : .....

Signature of 1st Joint holder : .....

Signature of 2nd Joint holder : .....

Note(s):

1. Please sign this attendance slip and hand it over at the Meeting Venue.

## ROUTE MAP TO THE ANNUAL GENERAL MEETING OF GMR GENERATION ASSETS LIMITED

DATE: September 30, 2025

TIME : 10:30 AM IST

VENUE : 701, 7th Floor, Naman Centre, Plot No.C-31, Bandra Kurla Complex, Bandra (East),  
Mumbai, Bandra Suburban, Maharashtra – 400051

